



DEPARTMENT OF THE ARMY
CHARLIE COMPANY, 304TH MILITARY INTELLIGENCE BATTALION
111TH MILITARY INTELLIGENCE BRIGADE
FORT HUACHUCA, ARIZONA 85613-7002

ATZS-TPP-C

28 November 2022

MEMORANDUM FOR Military Intelligence Basic Officer Leader Course (MIBOLC)
Inbound Students

SUBJECT: Welcome to the Military Intelligence Basic Officer Leader Course (MIBOLC)

1. Congratulations on becoming an Army Officer! You are now about to start your next phase of your career by joining the Military Intelligence Corps at Fort Huachuca, Arizona. We look forward to your arrival and training you to become the best Military Intelligence Officer that you can be
2. You will be joined by 44 other Lieutenants from all over the country from every commissioning source and diverse backgrounds. Officers from various partner nations will also make up part of your class. Come prepared to work with others in small groups to analyze intelligence scenarios and eventually assemble various types of mission analysis briefs. Also, be prepared to conduct physical readiness training five days a week with your squad or class.
3. This is a dynamically evolving course. We do our best to provide world class training that meets the needs of all skill levels and learning styles. We ask you to bring our motivation and your patience with you each and every day. 84 days goes by fast. We're looking forward to seeing you learn and grow and enter into the Military Intelligence Corps!
4. If you should run into any trouble during your transition here please feel free to contact us so that we are aware of your situation. Cadre may be reached at 520-533-2313 or 520-533-2368 during normal business hours.

JAMIESON L. BARNES
CPT, MI
MIBOLC Course Manager

MIBOLC Additional Information Addendum

1. Reporting Instructions: Your report date is DAY Zero at **1200hrs in BLDG 61809 (O'Neil Hall)**. The reporting uniform is the Army Combat Uniform (ACU). Bring all documents noted on the packing list when you report. If you will not be able to report on time, contact your Cadre team, or the Charlie Company Orderly Room at 520-454-2368.

1. Security Clearance: Students must have an interim TS/SCI clearance with CAF (Central Adjudication Facility). This means you have filed your SF- 86/EPSC or eQIP (and fingerprints) with CAF and requested an interim TS/SCI prior to arrival.

a. Your commissioning source will initiate the interim TS/SCI request, MIBOLC will not request an interim TS/SCI security clearance for students out of compliance. Students who report to MIBOLC and fail to meet this requirement will not be enrolled into MIBOLC and will be placed in a hold status or returned to their unit.

b. JPAS must show that a student has been granted Interim SCI eligibility or TS/SCI eligibility by DoD CAF when they arrive. Neither Interim TS eligibility nor TS eligibility meet the requirements for attendance of MIBOLC.

2. Students are required to bring the following items on their first day:

- a. Dental Records if you have them.
- b. Supporting documentation for DA-5960 if requesting BAH:
 - i. Marriage certificate, birth certificate of child, or divorce decree
 - ii. Copy of lease (if single and paying rent) (National Guard and Reserve only)
 - iii. Proof of payment for child (only if requesting BAH for child support)
- c. Copy of Orders and any amendments (8x Copies)
- d. Copy of DD-1610, TDY Orders (5x Copies)
- e. Copy of DA-71, Oath of Office (5x Copies)
- f. Valid vehicle registration and proof of insurance. Failure to have PAPER copies of each of these documents will result in student being unable to operate the vehicle until in compliance.
- g. Copy of DA-31(Request and Authorization for Leave) (Active Duty Students only)
- h. All previous DD-214s and any awards not previously annotated on the DD-214 (National Guard/Reserve only). Supporting documentation must be provided in order to make any further changes on the DD-214 received upon graduation.
- i. DD-93 (Record of Emergency Data)

j. SGLV Form 8286 (Service Member's Group Life Insurance)

k. National Guard/Reserves only: any orders or memorandums from parent unit or civilian occupation prohibiting student from being filmed/taken pictures of.

3. Lodging: All TDY students are directed to stay in IHG or Candlewood Hotel depending on availability. A room has already been reserved for you as rooms are booked in blocks for each class. Upon arrival to Fort Huachuca, report to IHG and obtain your reserved room (520 533-2222 or 520-458-9066). Students PCS'd to Fort Huachuca may choose to find residence off-post and are encouraged to reach out to the Housing Office on Fort Huachuca for assistance.

a. In accordance with (IAW) the Joint Federal Travel Regulation, relocation of family members to Fort Huachuca at the government's expense is NOT authorized for Officers in TDY status.

b. Visitors are allowed to come to Fort Huachuca. However, those that do not have a recognized DoD access badge will be required to go to the Visitor Center located at the Van Deman Gate for access.

4. Finance Expectations: Come prepared to pay the first month's incidental expenses out-of-pocket. Processing your finance and travel settlement may take up to 45 days. National Guard and Reserve students should report with a government travel card or make other arrangements with their unit in order to avoid paying for travel expenses out-of-pocket. If circumstance arise where you are put into financial hardship, the commander can grant students Army Emergency Relief (AER) loans, until pay issues are resolved.

5. Transportation: C Co, 304th MI BN will NOT fund rental cars. There is no shuttle service on Fort Huachuca. The IHG is approximately 1.5 miles away most training sites and approximately 1 mile away from the dining facility. It is strongly recommended, but not required, that you bring a POV or are authorized a rental car; however, all TDY reimbursement is up to your unit and orders, not MIBOLC. Ensure a copy of the Welcome Packet is provided to your unit to process your travel authorizations.

4. Dining: Students' meal requirements will be funded from class START date to class END date. This will cover breakfast, lunch, and dinner at NO COST to the student when dining at Fort Huachuca DFACs seven days a week to include training holidays. Any students that report early may not be reimbursed for meal or lodging expenses accrued prior to their assigned report date.

5. Uniforms: You are required to report with the standard Army clothing allocation. To include Operational Camouflage Pattern (OCP) uniform, Army Physical Fitness Uniform (APFU), and Army Service Uniform (ASU).

a. All students are required to bring the ASU (or Pinks and Greens if owned). Regardless of season, you will be required to have both long and short-sleeve white

shirts. Females are required to bring pants, with the skirt being optional. Students will wear the ASUs on the first Friday of each month regardless of when you report to the course. Arrive to MIBOLC with the complete ASU uniform ready to be inspected. Fort Huachuca is a training post with a small Clothing and Sales store, it is recommended that students arrive with all pieces of the uniform, to include rank and ribbons.

b. MIBOLC will include two 5-day long Field Training Exercises (FTX). FTXs may occur during inclement weather to include low-temperatures, high temperatures, and various forms of precipitation. Be prepared for all weather conditions by bringing the appropriate clothing and field items.

c. Reference the MIBOLC Packing List for more information regarding the required uniforms, required packing items, and recommended packing items.

6. Leave & Pass Policy: Any 3 or 4 days pass granted while attending MIBOLC will follow current 250 mile restriction. All pass approvals are determined by the Company Commander and will be submitted, at minimum 14 days in advance. Emergency situations that occur during MIBOLC and result in emergency leave or request for travel will be approved but may result in a course recycle or drop (not negative in nature).

7. Privately Owned Weapons (POWs): Students on TDY or Active Duty for Training orders are NOT authorized to bring POWs and will be required to pay out-of-pocket for off-post storage. Furthermore, students are not authorized to purchase weapons while attending MIBOLC. Students on PCS orders may bring POWs to Fort Huachuca and store them at their off-post residence. PCS'd students who choose to bring their POWs are not authorized to bring the weapon onto Fort Huachuca unless it is registered. To register a weapon, a student must provide documentation showing make/model/serial number and a registration form signed by the Charlie Company Commander to the Welcome Center. DO NOT bring your weapon into the Welcome Center.

8. Pets: TDY or Active Duty for Training students are NOT authorized to have pets with them while attending MIBOLC. Students PCS'd to Fort Huachuca are authorized to have pets; however, there are several FTXs, and you are responsible for ensuring your pet is taken care of during this period.

9. Personal Computer: It is strongly recommended, but not required, that you bring your own computer and or laptop with Common Access Card (CAC) capabilities.

10. Pre-Course Content Familiarization: It is strongly recommended that students are familiar with and review the available doctrine/training videos on the Learning Innovation Branch (LIB) - Intelligence Center of Excellence (CAC-enabled) website prior to arrival to the course. We teach Doctrine. Below is the primary list of resources you should review from the LIB portal. There are numerous other useful videos/training located on this portal. If you have issues with your CAC and access to the LIB portal, you can also review the doctrinal references.

a. The LIB Portal: <https://libicoe.army.mil>

- b. Intelligence Analysis: <https://libicoe.army.mil/products/intelligence-analysis>
Doctrinal Reference: ATP 2-33-4
- c. Overview of Intelligence Support to Large Scale Combat Operations (LSCO):
<https://libicoe.army.mil/products/fm2-0>
Doctrinal Reference: FM 2-0
- d. FM 3-0, Operations: <https://libicoe.army.mil/products/fm3-0>
Doctrinal Reference: FM 3-0
- e. Intelligence Preparation of the Battlefield (IPB):
<https://train.gordon.army.mil/webapps/imi/libicoe/ipb/>
<https://train.gordon.army.mil/webapps/imi/libicoe/mdmp-ipb/>
Doctrinal Reference: ATP 2-01.3
- f. Intelligence Support to Targeting:
<https://train.gordon.army.mil/webapps/imi/libicoe/intel-support-to-targeting/>
Doctrinal Reference: ATP 3-60
- g. Project Athena: <https://libicoe.army.mil/products/project-athena>
- h. Introduction to Digital Intelligence Systems:
<https://train.gordon.army.mil/webapps/imi/icoe/DISFC/>

U.S. Army Intelligence Center

Ft. Huachuca, Arizona



- ① Alvarado Hall
- ② Apache Flats
- ③ Apache Flats Parking lot
- ④ Army Hotels (IHG)
- ⑤ Barnes Field House Gym
- ⑥ Clothing & Sales
- ⑦ Commissary
- ⑧ Finance
- ⑨ Friedman Hall
- ⑩ Greely Hall
- ⑪ Main Gate
- ⑫ MI Library
- ⑬ Nicholson Hall
- ⑭ Old Gate
- ⑮ **O'Neil Hall (MI-BOLC)**
- ⑯ PX
- ⑰ Prosser Village (AIT)
- ⑱ Rowe Hall
- ⑲ Class 6
- ⑳ Shoppette / Gas Station
- ㉑ Tallmadge Hall
- ㉒ Thunderbird DFAC
- ㉓ Weinstein DFAC
- ㉔ Whitside Hall
- ㉕ 111th MI BDE/Staff Duty BLDG 81401



Chow Hall



Hall



Off-Limits



Primary MIBOLC Location



Base Services



Shopping



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MIBOLC Packing List:

Students must adhere to Army Regulation 670-1, Wear and Appearance of Army Uniforms and Insignia. Violations of this AR will result in a negative counseling, repeated violations may result in recycle or relief from MIBOLC.

All students, regardless of season, are required to bring the following items in serviceable condition:

1	Common Access Card (CAC)
2	Identification Tags
4	OCPs w/ rank, name, flag & unit patch
2 pr	Tan or Coyote Brown Boots
2	Patrol Cap w/ rank & name
6	Tan or Coyote Brown T-shirts
6 pr	Green or Black Boot Socks
1	IPFU Jacket
1	IPFU Pants
5	IPFU Long-sleeve T-shirt
5	IPFU Short-sleeve T-shirt
5 pr	IPFU Shorts
5 pr	White or Black Socks above the ankle – without visible logo
1	PT Black Fleece Cap
1 pr	Running shoes
1 pr	Black Gloves
1 pr	Thermal Undergarments (Waffle Top/Bottom or Silk Top/Bottom)
1	Army Approved Fleece Jacket
1	ASU/AGSU (You must bring long sleeve and short sleeve shirt; Females must have pants with low-quarters and/or skirt with pumps)
1	Beret w/ Rank
2 pr	Military Issue Glasses (if applicable)
1	Flashlight or Headlamp with red lens
1	OCP, black, tan, or coyote brown bag – without logo
1 pack	Staedtler Lumocolor Permanent Map Markers, Fine Point
1	Business Casual Civilian Outfit
20	Copies of Orders
2	Copies of DD 1610 (PTDY)
5	Copies of Oath of Office (DA-71)
ALL	Supporting Documents needed to update DD-214 (ARNG/USAR ONLY)
ALL	Phases of Active Duty Orders (ARNG/USAR ONLY)
ALL	Prior DD-214 (ARNG/USAR ONLY)
5	Copies of DD-93 and SGLV



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Optional Items:

1	Personal Laptop with CAC Reader (Highly Recommended) (Word, PPT, Excel)
1	Sunglasses – MUST Be IAW AR 670-1
1	Map Symbol Template
1	Weapons Cleaning Kit
1	OCP Gortex Jacket
1	Swimsuit (Candlewood & Barnes Field House have an Indoor Pool)
1	CamelBak OCP or Black

Wear and Appearance of the Uniform:

1. The regular duty uniform for students is OCP with patrol cap and prescribed footwear IAW AR 670-1 and associated DA PAMs.

- a. Regular Army: Active duty students may wear unit patch of their gaining unit or will sign for and wear the 111th MI BDE unit patch.
- b. USAR / ARNG: USAR/ARNG Officers may wear their home unit patch.

2. Students must bring their full ASUs. Everyone must have the long sleeve and short sleeve white shirt. Females must bring both the pants and skirt. The ASU is a graduation requirement and is worn IAW AR 670-1 and appropriate messages.

- a. Regiment Crest (MI Crest): Not authorized to wear until graduation. However you are encouraged to purchase before or as soon as you arrive. This item is often sold out at clothing and sales.

3. Army Physical Fitness Uniform: Students will wear the APFU IAW AR 670-1. Charlie Company, 304th MI BN will dictate the seasonal APFU items authorized for wear in formations. All students will wear shorts underneath the pants to allow the unit to transition the uniform after formation.

4. Civilian Attire Uniform: Civilian clothing is authorized during off-duty hours and for special military functions. But note, personnel will conform to AR 670-1 for official military functions (i.e. Socials, BBQs, etc.). Males are not authorized any piercings while on or off duty. Females are not authorized any body piercings while on or off duty. Females may only have their ears pierced and may only wear one set of earrings.

5. Unauthorized Uniforms and Variations: The Army Aircrew Combat Uniform (A2CU) is not authorized for wear while here at MI BOLC. Also, the wear of United States Marine Corps



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(USMC) unit patches are not authorized to be worn, unless authorized in writing by the DCS, Army G-1 IAW ALARACT 178/2010.

6. 304th MI BN will always wear the ASU Class A or B uniform as directed by the unit commander on the first Friday of every month. Regardless of when you report (i.e. on a Wednesday or Thursday) you will be required to wear the prescribed uniform. Ensure your uniform is ready to be worn when you arrive.

Packing Recommendations:

1. MIBOLC will include several weeklong Field Training Exercises regardless of weather or season. Students are highly recommended to take this into account when packing for MIBOLC. Be prepared for extreme high and low temperatures as well as various forms of precipitations.

2. MIBOLC also includes events that will be conducted in appropriate civilian attire. Be prepared to wear appropriate business casual attire with shoes appropriate for moderate walking over unimproved terrain.

3. Students may organize social events during which students are authorized to wear civilian attire. Students are reminded that as members of the United States Army, you represent the entire Army. While attending MIBOLC you will not wear any offensive attire. You should present yourself in a professional manner at all times regardless if you are on or off duty.